

# The Carthage Civic Center

1702 SOUTH ADAMS

## RENTAL CONTRACT

This agreement made and entered into on Monday, March 12, 2018, by and between the Carthage Civic Center, Carthage Texas, acting by and through its duly authorized representative, hereinafter called Lessor, and 123<sup>rd</sup> Judicial District Court (Panola County), hereinafter called Lessee.

That upon the terms and conditions expressed herein and in consideration of the covenants and agreements expressed herein and of the faithful performance by the Lessee of all such covenants and agreements, the Lessor does hereby grant unto the Lessee the right to use and occupy the following space and premises, located in the City of Carthage, Panola County, Texas: Civic Center Main Hall to be used for the purpose of 123<sup>rd</sup> Judicial District Court (Panola County) and for no other purpose without the written consent of the Lessor for the following date(s) and time(s):

DATE: Monday, May 07, 2018

The expectant number of guests: 250  
(Set-up will be based on expectant number, if number changes you must update application)

The Lessee covenants and agrees to pay to Lessor, for the use of said premises as outlined on attached Confirmation Sheet which includes all rental fees and refundable deposits.

Refundable deposit and Refundable Janitorial Fee are due at signing, the remainder of the Rental Fee is to be paid on or before 15 days prior to Monday, May 07, 2018

The Layout for the scheduled event is to be turned in at the same time the balance is paid.

Lessee for Event: 123<sup>rd</sup> Judicial District Court (Panola County)

Company Name: 123<sup>rd</sup> Judicial District Court (Panola County)

Event Title: 123<sup>rd</sup> Judicial District Court (Panola County)

Contact Name: Judge LeeAnn Jones

Address: , Carthage, TX 75633

Phone #: 9036930315



## Confirmation Sheet Panola County

Event Name: Panola County  
 Event Status: CONFIRMED  
 Client Name: Panola County  
 Client Code:  
 Purchase Order:  
 Address: Carthage TX 75633

Booking No.: 1746  
 Contract No.:  
 Sales Rep.:  
 Contact: Johnson, Erin  
 Phone1: 903-693-0315  
 Phone2:  
 Email: erin.johnson@co.panola.tx.us  
 Cellular:  
 Fax:

<b>Monday, May 07, 2018</b>					
<b>Location: Civic Center Main Hall</b>					
<b>From - To</b>	<b>Function Setup</b>	<b>#</b>	<b>Status</b>	<b>Price</b>	<b>Tax</b>
<b>Starts - Ends</b>					
8:00 AM 12:00 AM	Panola County	250	CONFIRMED		
8:00 AM 12:00 AM					
Location Sub Total:				\$0.00	
Total:				\$0.00	
Discount:				\$0.00	
Sub Total:				\$0.00	
Total Tax In:				\$0.00	
Less Payments/Credits:				\$0.00	
Balance:				\$0.00	

Email: leeannjones@co.panola.tx.us

The undersigned shall be responsible for carrying out all obligations under the lease required of Lessee.

Signed on Monday, March 12, 2018

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Lessor – Carthage Civic Center

*Lee Ann Jones*

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Lessee